

MULTIPLE-ENTRY VISA FOR COMMERCIAL PURPOSE, ARTIST AND SPECIALIST IN HUMANITIES

A. PURPOSE

Applicants that fall under B.

<1> below who will go to Japan several times for a short period of time for business discussion at mother or sister companies located in Japan or to attend meetings or conferences and applicants that fall under B. <2> below.

B. Eligible Applicants

<1> Multiple entry temporary visitor's visa for commercial purpose A company executive or manager, or a company employee who has been working full-time for at least one (1) year in any of the following (including IT engineer):

- (1) A public (Government) enterprise
- (2) A private enterprise which is listed on the stock exchange (either PSE or Foreign Stock Exchange)
- (3) A private Japanese enterprise which is based in Japan or has office in Japan, and also a member of Japanese Chamber of Commerce and Industry in the Philippines
- (4) A joint venture company, a subsidiary company or a branch office of a Japanese enterprise which is listed on the Japanese stock exchange
- (5) A private enterprise with constant business transactions with a Japanese enterprise which is listed on the Japanese stock exchange
- (6) Among the "Top 1,000 Philippine corporations in terms of gross revenue"

<2> Multiple entry temporary visitor's visa for artist and specialist in humanities

- (1) An artist (Fine Art, Literary Art, Music, Stage Play, Dance), or a specialist in humanities (Literature, Law, Economics), or a scientist (Technology, Medicine etc.), who is internationally well known or has relevant accomplishments
- (2) An amateur sports player, nationally well-known or has relevant accomplishments
- (3) A full-time professor, assistant professor or lecturer of a university or a college
- (4) An executive or director of a national or public research institution or a museum
- (5) A Senator, Congressman, Governor / Vice-Governor of a Province, City Mayor, Bishop of the Roman Catholic Church, Medical Doctor, Lawyer or Certified Public Accountant
- (6) Immediate family member of applicants eligible for multiple-entry visa (spouse or child)

C. REQUIREMENTS

All documents must be original unless otherwise stated.

1. Philippine Passport

- Broken passport is not accepted. Passports must be signed and must have at least two (2) blank visa pages.

2. Visa Application Form

- Available at the Embassy website, at the entrance of the Embassy or at any of the accredited travel agencies.

- Application form should be filled out all items correctly, If item is not applicable, please fill in [N/A].
- Embassy may not accept application with blank item, no signature or no date in the form, or with erasures; may deny the application that is filled out incorrectly or wrong information.

3. Photo

- Specs: 4.5cm x 4.5cm, with white background.
- Photo must be taken within 6 months.
- Please write applicant's name and birthdate on back side of the photo.
- Photo must be pasted on the application form.

4. Employment Certificate (with applicant's present position at the company and employment period)

- Owner of a company should submit a copy of "Certificate of Business Name Registration" issued by Department of Trade and Industry or Philippine Securities and Exchange Commission

5. Any Supporting Documents which proves that the applicant or applicant's company or institution falls under category B. above.

6. Explanation letter for requesting multiple entry visa (must be made by applicant)

- Please fill in embassy prescribed form "Reason for Requesting Multiple Entry Visa", check items that apply and fill in reason for request.

7. Invitation letter stating reason for frequent travel to Japan (for commercial purpose)

8. Proof of relationship such as birth certificates and copy of passport and visa page of the multiple entry visa holder (parent or spouse) for B. <2> 6.

[NOTICE]

1. Size of document for application should be **A4 size only**. If document is other size, please submit copy that is already adjusted in A4 size from its original and without staples or pasting pages.
2. It is applicant's responsibility to ensure that he/she meet the requirements for the grant of a visa. Submission of any supporting documents not listed above is encouraged (e.g. applicant's economic or social ties with the Philippines, urgent reasons for visit: medical certificate, wedding invitation).
3. Submission of requirements does not guarantee issuance of visa.
4. If document submitted for application is verified by Embassy or Consular Office as fake or tampered, visa is not issued.
5. Documents submitted for application will not be returned.
6. Applicants are given three (3) months to submit additional requirements. Otherwise application will be terminated.
7. Reason for the denial of visa will not be disclosed even if an inquiry is made. At the same time, if a visa application is denied, applicant may only re-apply for the same purpose after (6) months.